## **Staff Engagement Survey Launch Emails**

## "Heads Up Email" from District Administrator

Dear Woodland Public Schools Staff,

We are conducting a survey of all school staff to assess school and District climate and culture. We have hired School Perceptions, an independent educational research firm, to conduct the survey and ensure all responses are kept confidential.

We are asking that <u>all staff</u> respond to a survey that will be sent out May 14 from School Perceptions. The time required to take the survey will range from 5 to 15 minutes. If you are not interested in writing any comments, it will only take 5 minutes. Writing specific comments is encouraged but not required.

Our commitment is to continuously improve our schools, and a big part of this involves how we work together. A positive school and District culture is clearly important to all of us. We will share the results of this survey with all staff as part of our work to make the Woodland Public Schools the best possible environment in which to work, teach and learn.

The survey will be open from noon today through May 25. If you do not receive an email invitation to complete the survey please check your "spam/junk" folder and then contact Sarah Coomber (<u>sarah.coomber@esd112.org</u> or (360) 952-3559) for assistance. To ensure data integrity, each staff survey invitation/link code can be used only once. As such, you must access the survey through your email invitation, not a forwarded email or link.

Thank you for your participation.

Sincerely,

Janice Watts, Board President Jim Bays Tina Cayton Matt Donald Jeremy Stuart Kurtis Patterson, Student Representative

Woodland Public Schools Board of Directors

## **Survey Invitation from School Perceptions**

Dear Woodland Public Schools Staff,

We are committed to ensuring that everyone has both a voice and a shared responsibility in the success of our schools. The Woodland Public Schools Board of Directors has committed to reaching out to staff to help us understand what the District is doing well and where it needs to improve. To accomplish this, we need your feedback through this staff survey.

We understand how important it is to keep your responses confidential, so we have hired School Perceptions LLC, an independent Wisconsin-based firm with expertise in conducting school surveys, to assist us with our data-gathering efforts. To ensure data integrity, each staff survey invitation/link code can be used only once. As such, you must access the survey through your email invitation, not a forwarded email or link. All data will be returned to School Perceptions, and your feedback will remain confidential.

## To participate please click on the link below before May 25:

Please also encourage your coworkers to check their emails and to participate in this survey before the deadline.

Thank you for your participation.

Sincerely,

Janice Watts, Board President Jim Bays Tina Cayton Matt Donald Jeremy Stuart Kurtis Patterson, Student Representative

Woodland Public Schools Board of Directors